

**CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATIONAL SERVICES
RAWLINS, WYOMING**

POLICIES AND PROCEDURES:

Section II – 2-H Board-Director Relationship

Two of the most important functions of the Board are policymaking for the governances of the BOCHES and evaluation of all operations. In carrying out these responsibilities the Board delegates it's third function, the executive, to the Director. The actual responsibility for planning for educational development is shared by the Board and the Director. This cooperative planning may result in official policy statements by the Board.

After developing policies to conform with legal mandates and local needs and resources, the Board delegates to the Director the executive authority and responsibility for carrying out these policies. The Director in turn may delegate some of these responsibilities to his/her administrative staff. Each person in this chain must clearly understand his/her duties.

It is the Director's responsibility to keep the Board informed about operations, problems and achievements.